






**MAR BASELIOS INSTITUTE OF TECHNOLOGY AND
SCIENCE [MBITS]
IQAC ACTION TAKEN REPORT FOR THE YEAR 2024-25**

SL. NO.	ACTION PLAN	ACTION TAKEN
1	Implementation of strategic planning for Result improvement.	<ol style="list-style-type: none">1. For the result analysis and monitoring departmentwise and subjectwise result analysis sheets were prepared and updated upon each result.2. Targets were fixed for each course based on previous results(3 years).3. According to the analysis faculty members with results less than target were identified and mentored by the Director and Principal.4. Top scored students were identified and appreciated.5. Slow learners were identified and remedial sessions were conducted to help them prepare for the internal and university exams.
2	Implementation of strategic planning for quality enhancement in Teaching/ Learning.	<ol style="list-style-type: none">1. Detailed academic monitoring dates were published before the commencement of each semester. It included the dates to complete the course plan, modulewise note submission, conduct of tutorials and assignments. It ensured that the appropriate modules were covered on time. The proper functioning is audited regularly by IQAC and academic committee.2. Course files are maintained in each department and are audited by IQAC twice in a semester.3. Program Files are maintained in departments that keep track of the faculty quality improvement activities like FDPs and are audited by IQAC.4. Faculty members were encouraged to attend FDPs.5. Student feedback is collected every semester and suggestions for improvements are given by HoD and Principal.6. A series of sessions were conducted by Dr. Kemthose P Paul on Teaching methodologies from 9th of August, 2024 to 23rd of August, 2024.
3	Infrastructure facilities monitoring and up gradation.	Facility feedback was taken from students and staff members during the first week of April and the results were collected on 6th April, 2024 and reports were submitted to the Principal.

4	Conducting academic audits as per university schedule.	<ol style="list-style-type: none"> 1. Academic Audits were conducted periodically in a semester. 2. Dates : Odd Semester,2024 <ol style="list-style-type: none"> a. 11/12/2024 to 13/12/2024 3. Dates : Even Semester,2024 <ol style="list-style-type: none"> a. 19/03/2025 to 21/03/2025 b. 07/05/2025 to 09/05/2025 c. 30/06/2025
5	Action plan and follow-up for all Professional societies, Clubs, Cells and Associations.	<ol style="list-style-type: none"> 1. Activities regarding all Professional societies, Clubs, Cells and Associations were audited once in a year as part of NAAC/NBA accreditation. 2. Last year it was audited on 23/07/2024 and 24/07/2024. 3. Program Files are maintained in departments to keep track of the activities of Professional societies and associations and audited by IQAC on 30th June, 2025.
6	Organize seminars, webinars, conferences and workshops for value addition and skill development.	<ol style="list-style-type: none"> 1. A talk on "Mastering the Art of Acing Exams" was conducted on 11th February, 2025 for selected students of S4 and S6 to motivate and guide them to prepare for examinations. 2. A session on Emergency life support and first aid measures was conducted for S2 students on 19th March, 2025. 3. Seminars, webinars, conferences and workshops were conducted by the departments and documented. 4. IQAC advises to conduct a minimum of one program per semester by each department. 5. The activities conducted by the departments were audited on 30th June, 2025.
7	Review of Quality policy, HR manual and Safety manual of the Institute.	<ol style="list-style-type: none"> 1. Quality policy and HR manual of the Institute were reviewed last year and published on the institute website. 2. Safety manual were reviewed and documented.
8	Innovative teaching methodologies to make learning as a pleasure for students.	Innovative teaching methodologies adopted by the faculty were documented in the corresponding course file and audited by IQAC during academic audit.
9	Identification of eminent alumni from various streams and conduct alumni lecture series.	Eminent alumni from various departments were identified and lecture series were conducted by the departments to motivate students for better professional life. Those activities are filed in the department and audited by IQAC on 30th June, 2025.

10	Improve industry institution interaction through Industry Institute Partnership Cell.	Conducted and monitored IIPC cell.
11	Continuation of Talent Enrichment Program.	Conducted by the Talent Enrichment committee.
12	Improvement in hostel facilities.	<ol style="list-style-type: none"> 1. Canteen facilities were improved based on facility feedback from students. 2. Inspections were conducted periodically in the hostels.
13	Feedback from all stakeholders.	<ol style="list-style-type: none"> 1. PTA meetings were conducted once in every semester and feedback was discussed. 2. Alumni survey, Employer and Student exit survey is conducted once in a year and documented in the department. 3. Student feedback was collected to enhance the teaching learning process.
14	Add-on Courses implementation.	Dept. of CSE offered add-on course on AI and ML for second year students.
15	ERP software awareness program for new staff members.	Etlab training session for faculty members on academic functionalities were conducted on 29th November, 2024.
16	Best Project awards for various courses.	Best Projects and Seminars are identified and awarded by departments.
17	Appreciation award for special students and staff.	<ol style="list-style-type: none"> 1. Top scored students were identified and appreciated by the academic committee each semester. 2. Students who qualified examinations were appreciated during MBITS day. 3. Students with the highest SGPA from each department were appreciated during MBITS day.


 21/11/25
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 21/11/25

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