

IQAC Committee Meeting

Date: 25-02-2022

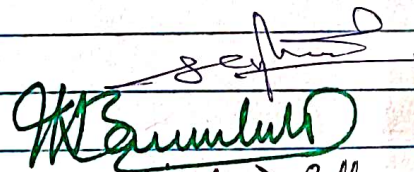
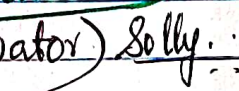

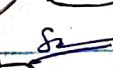



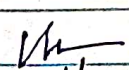
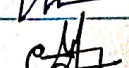

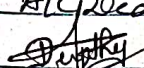

Time: 2.30 PM - 4.00 PM.

Venue: Dr. APJ Abdul Kalam Seminar Hall

Agenda:

1. Minutes of the last meeting and the actions taken report
2. Welcoming of new members of IQAC
3. Presentation of IQAC activities 2021-2022
4. IQAC Action plan for 2022-2023
5. Discussions on future plans
6. Any other matter to be discussed with the permission of the chair

Attendance:

1. CA Kunjachen
2. Dr. P. Sojan Lal 
3. Dr. Solly George (IQAC Coordinator) Solly. 
4. Asst. Prof. Soumya Menkase
(IQAC Joint Coordinator) 
5. Dr. Sunny Kutiakar, CAO & Dean Research 
6. Nedheerth Eido Babu 
7. Siju Jacob HOD (S-11) 
8. Kurian Parecattil PTA 
9. AFSAL EBRAHIM (CEE Dept. Representative)
10. KIRAN CHANDRAN (CE Dept. Representative)
11. JENTY JAY T P? CELL Dr.
12. Johny Joseph HOD (ECE) 
13. Manu George HOD (CB) 
14. Prof. Deena Thomas Alcocas & HOD (CEE) 
15. Dupthy Varkey AP (CB) 
16. Reshma S 

17. Madhuk Mathew HOD CSE

MB

18 Thomas George AP EE

Th

19 Sajan Chacko

Sc

The meeting was started at 2.30 pm on 25th February 2022 with a silent prayer.

IQAC Chairman, Principal Dr. P. Sojan Lal welcomes the gathering

Minutes of the last meeting and Action Taken Report

Ms. Soumya Markose, Joint Coordinator IQAC presented the minutes of the last meeting along with the Action Taken Report.

Resolved [4/1/25.02.2022] to approve the Minutes and Action Taken Report of the meeting held on 26th July 2021.

Welcoming of new members of IQAC

The IQAC coordinator Dr. Solly George welcomed the members and introduced the new IQAC members.

Resolved [4/2/25.02.2022] to co-opt alumni representatives from each branch, student representatives from M.Tech and Ph.D to the IQAC

Presentation of IQAC activities 2021-22

Ms. Soumya Markose, Joint Coordinator IQAC presented the IQAC activities of the year 2021-22

Resolved [4/3/25.02.2022] to congratulate all the members of IQAC for conducting the activities successfully.

IQAC action plan for 2022-23

Dr. Solly George, Coordinator IQAC presented the IQAC action plan 2022-23

Resolved [4/4/25.02.2022] to approve the IQAC action plan 2022-23

Solly
Dr. Solly George
IQAC coordinator

Discussions on future plans

All the members of IQAC actively involved in the discussions about the future plans.

Resolved [4/5/25.02.2022] to the following plans

- 1) Motivation to staff for higher studies.
- 2) Encouragement and involvement of students in product development for inhouse use.
- 3) Put one period for extra curricular activities in the regular academic timetable.
- 4) Implementation of Value education by giving real time classes once in two months.
- 5) Conduct Energy audit for college.
- 6) Installation of solar panels.
- 7) Conduct of alumni general body meeting.

Any other matter with the permission of the Chair

Various quality enhancement measures were suggested

Resolved [4/6/25.02.2022] to implement the following decisions

- 1) Quality circle education.
- 2) Implement Alumni lecture series.
- 3) Enhancement of existing infrastructure and resources.
- 4) Motivation of cells/club activities.
- 5) Attention to improve academic results of all classes by Incorporation of parents of the weaker students to improve the results, placement and character of their ward.
- 6) Skill based training for students.
- 7) Take feedback on general facilities of the college and remedial classes for the students.

Solly
Dr. Solly George
IQAC Coordinator

IQAC Committee MeetingDate:- 9/11/2022 (Wednesday)Time:- 10:30 amVenue: Conference Hall

MBITS MAR BASELIOS INSTITUTE OF TECHNOLOGY AND SCIENCE

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 Principal

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MBITS/2022/1401/6889

7/11/2022

NOTICE**Sub: IQAC Meeting**

Please be informed that the IQAC meeting is scheduled to be conducted on 9th November (Wednesday), 2022.

Venue: Conference Hall

Time: 10.30 am

Agenda:

- 1) Welcoming of new members of IQAC
 - 2) Minutes of the last meeting and the action taken report.
 - 3) Status of AQAR and NBA Preparation
 - 4) Academic Audit for the year 2022-23 (Odd Sem).
 - 5) Tech Olympiad Season 2
 - 6) Report on Training & Placement details
 - 7) Suggestions to improve the result and discipline of the college
 - 8) Discussions on future plans.
 - 9) Any other matter to be discussed with the permission of the chair.
- All IQAC committee members are requested to be present for the meeting.

Solly

IQAC Coordinator

(Dr. Solly George)

Principal
 (Dr. P. Sojan Lal)



Attendance:

- | | | | |
|-----|---------------------------|----------------------------------|--|
| 1. | C.A. Kungachan, chundattu | Secretary | |
| 2. | Dr. J. Parathurani | | |
| 3. | P.V. Parthasarathy | | |
| 4. | Bose Joseph | | |
| 5. | Mapju George, | HOD (CE) | |
| 6. | JENTY JOS | T&P | |
| 7. | Prof. Leena Thomas | HOD (EE EG) & Dean (AC) | |
| 8. | AFSAL EBRAHIM | ALUMNI EEE DEPT. | |
| 9. | J.K. RESI | Parent Rep. | |
| 10. | Vijay P | " | |
| 11. | JOSEPH RENTIT G CHELAD, | (ALUMNI ECE DEPT) | |
| 12. | Nabees Kasim | | |
| 13. | Reshma S | | |
| 14. | Anna Thampi | (B Tech ST CSE) | |
| 15. | Anya Gokul | (M-Tech S3} CE) | |
| 16. | ASHWIN STEPHEN | (B Tech ST ME) | |
| 17. | Robin George | (ECE Dept, A.P.) | |
| 18. | Chethan Roy | (AP, ME Dept.) | |
| 19. | THOMAS GEORGE | (AP, EE) | |
| 20. | Dr. Pambol Pambol | (AP, ME Dept) | |
| 21. | Dupthy Varkey | (AP, CE Dept.) | |
| 22. | Deepa K Malha | (Trad instructor, CE Dept) | |
| 23. | Bonia Jose | (AP, CSE) | |
| 24. | Lincy P. Alias | (AP, S&H) | |
| 25. | Eldho Pappu | HOD in charge (S&H) | |
| 26. | Prof. Johnny Joseph | | |
| 27. | Ms. Soumya Marikose | (IQAC JE coordinator) | |
| 28. | Sanjay Chaula | (President Kavalangad Panchayat) | |
| 29. | Dr. P. Sojan Lal, | Principal | |

Minutes of the IQAC meeting held on 09/11/2022

Agenda:

- 1) Welcoming of new members of IQAC.
- 2) Minutes of the last meeting and Action taken Report
- 3) Status of AQAR and NBA preparation
- 4) Academic Audit for 2022 Odd semester
- 5) Tech Olympiad Season2
- 6) Report on training and placement details
- 7) Suggestions to improve the result and discipline of the college
- 8) Discussions on future plans.
- 9) Any other matter to be discussed with the permission of the chair.

Members Present: 29 members were present in the meeting

The meeting was started at 10.30 am on 9th November 2022 with a silent prayer.

IQAC chairman, Principal Dr. P. Sojan Lal welcome the gathering.

Minutes of the last meeting and Action Taken Report

Dr. Solly George, Coordinator IQAC presented the minutes of the last meeting along with the Action Taken Report. The IQAC coordinator appreciated and expressed the sincere gratitude towards Mr. Kurian Parekkattil who was the parent representative in the previous IQAC committee.

Resolved [5/1/09.11.2022] to approve the Minutes and Action Taken Report of the meeting held on 25th February 2022.

Welcoming of new members of IQAC

The IQAC coordinator Dr. Solly George welcomed the members and introduced the new IQAC members.

Status of AQAR and NBA preparation

Resolved [5/3/09.11.2022] Ms. Manju George, NBA Co-ordinator and HoD, CE presented the status of AQAR and NBA preparation, Also resolved that ECE and CSE Department to apply for NBA accreditation as first phase. Also resolved to apply at the earliest in the year 2023-24.

Academic Audit for 2022 Odd semester

Ms. Soumya Markose, Joint Coordinator IQAC presented the report of the external auditing 2022-23(even semester)

Resolved [5/4/09.11.2022] to congratulate the IQAC team for supporting the external auditing and also resolved to congratulate the MBITS team for the excellent remarks in the audit report. Also resolved to focus on the weaker areas to make it excellent in the next external auditing 2022-23(Odd semester)

Solly George
Dr. Solly George
IQAC Co-ordinator

Tech Olympiad Season2

Mr. Thomas George Co-ordinator, Tech Olympiad presented the details of Tech Olympiad Season2.

Resolved [5/5/09.11.2022] to utilize the contact of all the IQAC members for the maximum participation of schools and Polytechnics in the exhibition and the competitions.

Report on training and placement details

Mr. Jenty Joy presented the training and placement details for the previous years.

Resolved [5/6/09.11.2022] to concentrate more on the placement by giving intense aptitude training and mock interviews. Also resolved to make the parents aware about the opportunities and importance of getting placements in the campus itself.

Suggestions to improve the result and discipline of the college

All stake holders actively participated and give good suggestions to improve the results and discipline of the college.

Resolved [5/7/09.11.2022] to the following:

- 1) To focus more on quality circle by identifying and motivating capable students and entrusted the same to various HoDs
- 2) To intimate the parents of weaker students about the remedial classes and to ensure the attendance of their ward in the remedial classes
- 3) To give a set of important questions and practice those questions for the University Examination in the tutorial hours
- 4) To arrange awareness classes about the curriculum during PTA meeting
- 5) Resolve to intimate all parents about the rules and regulations of the college to improve the discipline
- 6) To bring the involvement of Excise and Police department by random physical visit to campus to keep the students away from drug abuse.

Discussions on future plans

All the members of IQAC actively involved in the discussions about the future plans.

Resolved [5/7/09.11.2022] to the following plans

- 1) Motivation to staff for higher studies.
- 2) Internship for students in industries during their semester break though it is not mandatory as per KTU
- 3) Encouragement and involvement of students in product development for inhouse use.
- 4) Continue value education by giving real time classes once in two months.
- 5) Ensure the conduct of Energy audit for college.
- 6) Installation of solar panels.
- 7) Improve the involvement of parents to improve result and discipline and placement (Motivational and awareness classes to parents about placement, remedial classes, rules & regulations of the college)

Solly George
Dr. Solly George
IQAC Co-ordinator

- 8) Conduct of alumni general body meeting.
- 9) Response to the request of Panchayath President in waste management and anti-drug campaign
- 10) Organisation of national/international conferences.
- 11) Ensure the effectiveness of aptitude training slots in the regular time table.

Any other matter with the permission of the Chair

Various quality enhancement measures were suggested

Resolved [5/1/09.11.2022] to implement the following decisions

- 1) Ensure implementation of Quality circle education.
- 2) Orientation program for all staff members of MBITS
- 3) To accelerate the NBA preparation
- 4) MBITS association secretary directed to ensure the implementation of all decisions taken in IQAC meeting.
- 5) Enhancement of existing infrastructure and resources.
- 6) Review of Quality policy of the institute.
- 7) Attention to improve academic results of all classes by Incorporation of parents of the weaker students to improve the results, placement and character of their ward.
- 8) Skill based training for students.
- 9) Take feedback on general facilities of the college and remedial classes for the students.

*Solly :-
Dr Solly George
IQAC Coordinator*